

# Northeastern Catholic District School Board

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## 1.0 EMERGENCY SCHOOL CLOSURE

- 1.1 Emergency school closure due to plant breakdown of essential services, unique conditions pertaining to a specific location, or any other conditions whereby the safety of students and staff would be compromised are decided by the Director of Education, in consultation with the Manager of Plant and/or appropriate supervisory officer.
- 1.2 In the event of a power outage, a water outage or loss of heat, the Principal shall contact the Superintendent of Education and/or the Manager of Plant to confirm the measures taken to maintain the operation of the school.

- 1.3 The Superintendent of Education and/or the Manager of Plant shall inform the Director of Education who in extreme cases, may make the decision to close schools with consideration to health and safety.
- 1.4 The Director of Education will inform the Board of Trustees and the Ministry of Education of any emergency school closures.
- 1.5

- ii) Ensure the school premises are secured and free of any occupants during an emergency closure. At the discretion of the Manager of Plant, in consultation with the Principal, custodial staff members may be required to work their normal or extended hours during emergency closures.

### 3.0 RELATED FORMS AND DOCUMENTS

Nil.

Director of Education      Tricia Stefanic Weltz

Date